



Jack Byrne Regional Sport & Entertainment Centre

Minutes

Board Meeting September 9, 2021

In attendance: Paul Ryan, Tony Pollard, Trina Appleby, Mark Vardy, Brian Martin, Patricia Rose, Shayne Meade, Lorne Tucker, Cathy Green

Regrets: Darrin Thorne, Jamie Peddle

Meeting called to order 7:04pm

Election of Officer: move to next meeting

Adoption of April 20th, 2021 Minutes- moved by Brian, second by Patricia

Business Arising:

- Lease Agreement update
 - o All towns have agreed to revised agreement terms, mayors will sign off on document and return to Board of Directors for signature
 - o Concerns from Lorne that the agreement has been changed from the original document
 - o Paul – next step is to review management agreement and tenancy in common agreement

Trina- important for next board to work on building relationships among the four towns

Financials:

- CEO's have received a copy of the year end financials
- 2020 AGM has yet to be scheduled- possible date October 2021
 - o Prior to next regular meeting

- Financial Report- Lorne
 - o Projected surplus
 - o All events on calendar will go ahead through Fall 2021
 - o Ice rentals similar to last season

- Brian- is there a possibility of another craft fair in December for additional revenue
- Trina- strategic plan & engagement session should be scheduled
 - o Mission, Vision, Value; how facility is used/ managed; special events/ hockey
 - o Staff to inquire about cost of strategic plan session

Olympia Purchase/ Lease:

- Discussion on future purchase options
 - o No intent to order at this time; staff wanted to make board aware of possibility of requirement of replacement in the future, due to age of machine
- Lease/ Finance option would be in the best interest; not an outright purchase
MOTION: staff to compile information on lease options for Ice Cleaning machine
Moved by Mark, second by Paul

Staff asked to provide a letter to Town CEO's explaining future infrastructure issues, for budgeting requirements

Shayne Meade and Brian Martin were asked to leave the room.

Ice Rental Rates:

- New ice rental rates discussed for 2021/2022 season
- Increase in all rates proposed and accepted
Moved by Paul, seconded by Tony

Tony noted that a larger increase may have been needed

Managers Update:

- Special Event Update
 - o Send a list to the four towns; ask for theirs in return
- Maintenance Update
 - o Water issues (pump in well) noted; repairs have taken place

Advertising Rates:

- Decrease in advertising rates; hoping to increase volume of purchases
Proposed and accepted
Moved by Tony, seconded by Brian

Other Business:

- Shayne- lights on JBR sign on building need to be replace
 - o Lorne is working on getting sponsorship, which may change the signage
- Brian- placement on Board is completed
- Patricia- placement on Board is completed
- Paul- placement on Board is completed

Adjournment of meeting: 8:50pm